

# MANEA PARISH COUNCIL

## MINUTES OF THE MEETING

16th JULY 2018

**Present:** Councillors, Emery, Mrs Desborough, Mrs Hookaway, Risbridger, Drinkwater, Mrs Berry.

**Apologies:** Councillors: Cole, Mrs Eves and Fielding.

**Also in Attendance:** Clerk of the Council, Alan Melton. Councillor John Gowing CCC

**Public Forum:** Mr David Carrington explained to the council that he breeding miniature horses in Wisbech Road and that he was seeking planning permission for the enterprise.

Mr Danny Newland reported that he has tried in vain to get his daughter a place at the local primary school. He was concerned because his daughter has to travel to March whilst his other children were at Manea School. He asked if the council knew of any plans to expand the school?

Mr Martin Hindrid asked if there had been a hitch in not being able to read the draft minutes on line prior to the meeting. The clerk explained that there had been a problem but reassured that draft minutes would be posted on line this month. He also raised a number of issues regarding the installation of the Otter Fence.

- The skirt of the fence was not buried.
- There were gaps in the fence
- Benches had yet to be re-installed
- Thresholds had been installed but no provision for wheel chair users
- The picnic area was overgrown, was this intentional?

The Chairman explained that the work referred to was not complete and that all the items outlined had been noted during the pit inspection prior to the meeting and that they would be dealt with. Regarding the overgrown picnic area, the Chairman explained that this was a deliberate policy, to encourage wildlife and flora and fauna.

Mrs Dianna Rowe asked what provision was being made for wild animals such as deer who no longer had access water from the pit. The Chairman said that there was adequate water in nearby water courses. Mrs Rowe suggested water troughs be installed along the perimeter fence.

Mr Malcolm Willmott presented the council with a cheque for £1500, the proceeds from the Manea Gala, to be used for the provision of defibrillators. The Chairman thanked Mr Willmott on behalf of the council and people of Manea, he also congratulated the Gala Committee for arranging the event which was very successful.

**M029/18:** Apologies were received. Councillors: Cole, Fielding, Mrs Eves

**M030/18:** Members were reminded of the code of conduct

**M031/18:** Declarations of interest, there were none

**M032/18:** The minutes of the meetings 18th June and 2nd July 2018 were unanimously agreed and signed by the Chairman.

Progress and Actions from the previous meeting:

**Charlemont Drive.** Mr Charles Marks was informed that Cambridgeshire County Council was paying for the power for the lights in Charlemont Drive.

He also said that as long as the council had decided to adopt the lights at Jolley Close, would the council consider adopting the lights at Charlemont Drive, he made reference to the £54,000 the council had precepted for the maintenance of lights in Manea.

The clerk reminded that as long as Cambridgeshire County Council was paying for the running of the lights, they should continue to do so. If Manea Parish Council were to take on the running costs there would be an impact on the parish precept. The clerk reminded the council that the £54,000 was capital and that capital could not be used for revenue items.

Mr Marks asked if the council would consider support for the maintenance of the lights, the chairman suggested £500 per annum. The clerk said that more information and calculations were needed to be considered, before the council committed capital money.

It was agreed to discuss this item at the August meeting.

### **Sensory Room:**

Councillor Mrs Desborough reported that she had had a meeting with the Head of Manea Primary School. The school reported that they were considering a Sensory Garden rather than an enclosed room. Mrs Desborough reported that the capital cost would be considerably lower as would maintenance costs. It was agreed to discuss this further with the school and that once costs are known, the council can decide how much to donate for the building of the Sensory Garden. In answer to question from a member of the public, Mrs Desborough assured the council that the public of Manea would have full access to the Sensory Garden.

**M033/18:** The Chairman reported that the Manea Primary School was to be extended and that temporary classrooms were to be installed this summer.

**M034/18:** The Chairman reported that serious vandalism had occurred at the Manea Pit during the previous weekend.

- Bearers and posts had been kicked out
- Sleepers from the fishing areas had been thrown into the lake
- A steel post had been stolen
- A ducks nest had be destroyed and the eggs thrown onto the fishing platform.

It was decided to report the vandalism to the police.

**M035/18:** The Chairman once again re-iterated that the work to the fence was not yet completed, he listed a number of items yet to be carried out as part of the original contract, work would resume later in the week. Members agreed to snag the work as soon as the contractor reported that he had completed the work.

**M036/18:** It was reported that it had been confirmed that the platforms at the railway station are to be extended and that there will be a new shelter and ticket machine and a 24 hour helpline. There will be a 7 day hourly service once the Ely North Junction was complete.

**M037/18:** Park Equipment. It was reported by Councillor Drinckwater that the installations of the play equipment and the repairs were all complete.

**M038/18:** It was agreed to extend the roadway in the cemetery to allow hearses and mourners cars to access the length of the cemetery. The clerk was asked to get 3 tenders for the work.

**M039/18:** the clerk reported that Mrs Eves had completed the bus shelter survey and report, which the clerk would submit to highways with a cheque for £500 as previously agreed. Mrs Eves was thanked for her work, (in her absence).

**M040/18:** County Councillor John Gowing gave a CCC report. He reported that he had joined the Transport, Strategy, Economic and Environment Group and the March Transport Group. He undertook to report any developments to the parish council.

**M041/18:** The Chairman and the Vice Chairman had attended a meeting at Fenland District Council for a discussion and Q&A session regarding street lighting. It was explained that FDC would inspect the lights every 2 months and advise the parish council of any major items of repair or replacement. FDC would provide Repairs and Minor Maintenance, Electrical Testing, Cleaning and Structural Testing, Energy all for £4751 per year. The council unanimously agreed to enter into an arrangement with FDC.

**M042/18: Planning Applications.** The council raised no objection to a retrospective planning application for a rear extension to 57 Charlemont Drive, Manea.

**M043/18: Police Matters,** There were no matters to report from Cambridgeshire Police.

**M044/18: Finance Matters.**

- The Clerk reported that there had been an attempt to access the councils' bank account, he reported that he had written to Lloyds Bank and reminded them that the only person who had access to the bank accounts was the Responsible Financial Officer.
- The Clerk was concerned that the current balances of £260,000 were at risk if the account was accessed by a third party, he expressed concern that the amount held in the current account would not be fully protected under the governments' guarantee scheme which had a maximum protection of £85,000. He was authorised to seek investments either with Lloyds or other financial institutions to disperse the funds to protect the money which belongs to the council taxpayers of Manea.
- The Clerk sought and was granted the authority to explore the option of moving to internet banking.
- The finance income and expenditure report was received and cheques authorised to be paid. The council with held payment to the fence contractor until the work to the fence was satisfactorily completed following an inspection by members.

**Income**

Manea UFC	Hire of football pitch	£40.00
Mrs S J Hankins	Drain Donation	£1000.00
Manea Netball Club	Hire of MUGA	£50.00
Fenland District Council	50% Concurrent Grant	£1037.00
Groundwork (Tesco Bags)	Grant towards defibrillators	£2000.00
Turner and Son	Burial	266.00
<b>Total</b>		<b>£4343.00</b>

## Expenditure

A. Melton	Clerk: £740.88 (-20%=£148.17) £592.70 Expenses: Travel 48.60, Stationary10.99, Printing: 71:00, WHA: 60.00, Calls: 5.00, Reimbursement (Mrs Ryman) £80.54	£868.83
S. Payne	Dyke Clearance and Manea Pit	£100.00
E.on	Electricity for village green (includes VAT of £0.73)	£25.12
E.on	Electricity for sports area (includes VAT of £0.76)	£25.56
E.on	Electricity for pavilion (includes VAT of £3.02)	£70.76
S. Emery	Hammerite Paint for rocking horse	£12.99
Wave Water	Playing Field	£14.43
Manea Village Hall Committee	Hire of Village Hall 18th June 2018	£10.00
DVD Builders	Repairs to Skate Park	£2,562.00
Mrs R Ryman	Cleaning the Pavilion	£78.51
St. Nicholas Church	Internet Club	£130.00
Cambridge County Council	Survey for Bus Shelters	£500.00
FLP Outdoor Solutions	Park Equipment	£55,542.03
David J Richards	Map Printing	£11.87
M. Willmott	Caretaker	£264.00
Jaks Graphics	Manea Pit Signs	£55.50
Ridgeons	Manea Pits	£75.70
MAGPAS	Donation	£750.00
RTM Fencing	Protective Fence (Manea Pit)	£16,032.46 *
<b>TOTAL</b>		<b>£77,129.76</b>

\* Deferred - (Subsequently paid 03/18/2108)

**M045/18:** The Clerk was authorised to seek new software and upgrades to the computer.

**M046/18.** The council is to seek support to lobby Cambridgeshire County Council for a STOP sign at Boots Bridge, there have been a number of serious accidents at the bridge recently. The Clerk reported that he had already written to Wimblington Parish Council. Councillor Gowing CCC offered his help too.

**M047/18:** The council received a letter from **MAGPAS** asking for a donation, the council resolved to donate £750.

**M048/18:** The Clerk was designated the GDPR officer.

**M049/18: Correspondence:** The council received a letter of congratulations for the provision and state of the park. The council received a quotation for the provision of a Pirate Ship in the park. The council decided to defer the matter and not proceed at this time.

**M050/18:** It was resolved to change the date of the December 2018 meeting to **Monday 17th December** instead of the 10th of December.

**M051/18:** The date of the next meeting - Monday 13th August 2018, commencing at 7.00pm.

**The meeting closed at 8.30pm**

**Signed:.....Chairman**

**Date:.....**