

# MANEA PARISH COUNCIL

11 December 2017 – 7.00 pm

Venue: Village Hall, School Lane, Manea

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting.

## AGENDA

*(A period not exceeding 15 minutes is made available at the beginning of the meeting, where residents so require, to enable a Public Forum to take place).*

1. To receive apologies for absence.
2. **Members' Code of Conduct** – reminder of the need for members to inform the Monitoring Officer at Fenland District Council, via the Parish Clerk, of any changes to the content of their Register of Member Interests forms.
3. To receive members' declarations of disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any agenda item.
4. To confirm and sign the minutes of the meeting of 13 November 2017.
5. Progress on actions from minutes of last meeting.
  - (1) Community Resilience - to finalise the development of a plan for supporting the community in the event of small-scale emergency situations in Manea (minute M86/17 (1) refers).
  - (2) Possible Sensory Room - to consider any updates on this matter (minute M86/17 (3) refers)
  - (3) Parish councillors' training - Clerk to report on latest situation (minute M93/17 refers).
6. **New community building for Manea** - further to minute M8717, to consider - following receipt at that minute of a presentation from a representative of the community group which is working on the possibility/feasibility of providing a such a facility - lending the Parish Council's support in principle to the proposal for provision of a new community building for the village.
6. **Planning applications** – to make observations, for submission to the Local Planning Authority.

At the time of agenda despatch, the following planning applications had been received by the Parish Council:

- (1) Certificate of Lawful Use (Existing): The use of a mobile home as a separate dwelling for a period in excess of 10 years and conversion of stable block to kitchen and bathroom at The Bungalow, Iretons Way, Chatteris - F/YR17/0369/CERTLU (applicant: Mr Smith).

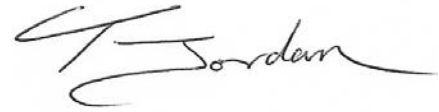
- (2) Erection of a first-floor rear extension and insertion of first-floor side window to existing dwelling at 46 High Street, Manea - F/YR17/1086/F (applicant: Mr Justin Read).
- (3) Formation of a new vehicular access to 4 Westfield Road, Manea - F/YR17/1126/F (applicant: Miss G Dutta Gupta).

Any planning applications received by the Clerk between the date of agenda despatch and the time of the meeting will be tabled.

7. **Police matters** – to receive information from the local policing team on recent crime and disorder issues affecting the parish.
8. **Reports from the District and County Councillors for the parish.**
9. **Public open spaces** – to consider any issues relating to the operation and maintenance of these areas, to include:
  - as agreed at minute M91/17, to review the practice introduced in relation to key holders for the pavilion
  - Clerk to report on response from Fenland District Council in relation to possible re-location of certain street lamps (minute M91/17 refers)
  - drainage issues at Park Road (Chairman to report)
10. **Manea Pit and the Community Orchard/Woodland** – to consider any issues relating to the operation, management and development of these areas.
11. **Provision of defibrillators in Manea** - Councillor Mrs Eves to invite a discussion on the matter.
12. **Parish street lighting** - further to minute M52/17, Clerk to report on the latest position regarding Fenland District Council's proposals for the future repair and maintenance of these street lights (letter from the District Council circulated to members previously).
13. **Financial matters** - to consider the Clerk's report on monthly income and expenditure.
14. **Request for financial assistance** - to consider a request from the Manea RBL Bowls Club for financial assistance towards to cost of maintaining the bowling green etc.
15. **Correspondence** – Clerk to report on items of relevance to members.
16. **Dates of future meetings** – to agree a schedule of meeting dates for 2018 (list of proposed dates circulated with agenda).

**Members: Councillors Mrs Berry, Cole, Mrs Desborough, Drinkwater, Emery, Mrs Eves, Fielding, Ms Hookway and Risbridger.**

*Agenda issued and published (on 5 December 2017) by:*

A handwritten signature in black ink, appearing to read 'T. Jordan', with a stylized flourish at the end.

*Mr T Jordan, MILCM  
Clerk to the Parish Council  
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March  
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## ***Exclusion of the public from meetings for confidential items of business***

*To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"*

## ***Notes on members' interests***

### *Disclosable Pecuniary Interests*

- (1) Members are required to declare any disclosable pecuniary interest and, unless the member has obtained a dispensation, he or she cannot discuss or vote on the matter at the meeting and must leave the room whilst the matter is being debated or voted on.
- (2) A member has a disclosable pecuniary interest if it
  - (a) relates to him or her, or
  - (b) is an interest of -
    - (i) the member's spouse or civil partner; or
    - (ii) a person with whom the member is living as husband and wife; or
    - (iii) a person with whom the member is living as if civil partners and the member is aware that the other person has the interest.
- (3) Disclosable pecuniary interests include -
  - (a) any employment or profession carried out for profit or gain;
  - (b) any financial benefit received by the member in respect of expenses incurred carrying out his or her duties as a member (except from the Council);
  - (c) any current contracts with the Council;
  - (d) any beneficial interest in land/property within the Council's area;
  - (e) any licence for a month or longer to occupy land in the Council's area;
  - (f) any tenancy where the Council is landlord and the member (or person in (2)(b) above) has a beneficial interest;
  - (g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

### *Other Interests*

- (4) If a member has a non-disclosable pecuniary interest or a non-pecuniary interest, he or she is required to declare that interest but may remain and participate in discussion and voting.
- (5) A member has a non-disclosable pecuniary interest or a non-pecuniary interest where -
  - (a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of the member or a member of his or her family or a person with whom the member has a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which the member has been elected or otherwise of the authority's administrative area, or
  - (b) it relates to or is likely to affect any of the descriptions referred to above but in respect of a member of the councillor's family (other than specified in (2)(b) above) or a person with whom the member has a close association and that interest is not a disclosable pecuniary interest.